ENTRY CHECK LIST
1. Send CD, flash drive, or email
2. Send or email entry form and notification form legibly completed
3. Send $35 (non-refundable) entry fee made payable to Academy Center of the Arts
4. Send self addressed, stamped envelope
4. Mail all to: Academy Center of the Arts
   600 Main Street, Lynchburg, VA 24504
Postmarked Deadline, February 14, 2020
ENTRY PROCEDURES
The competition will be juried from images on CD or flash drive, or emailed digital images. One image per work is permitted. Each digital image must be identified with corresponding entry number, title, artist's name, dimensions and medium. Three-dimensional work should be represented by two images from different angles. Digital images emailed and/or on compact disc must be in jpeg format, 300 DPI. Each image should be easily identifiable as it corresponds to the image number (1-3) on the entry form of the application. All CD’s and flash drives along with entry form, entry fee, and SASE for the return of CD’s must be postmarked by February 14, 2020. CD's of accepted work will be returned at the end of the exhibition. Email images to: tbatt@academycenter.org Prospectus available at www.academycenter.org and then click the “Gallery” Tab.

JUDGING
All entries will be juried by digital image. If, upon delivery, an accepted work is found to have been misrepresented by the digital image, it may be disqualified. Award winners will be selected by the juror after the exhibition is installed.

CASH AWARDS
Cash awards will be given at the discretion of the juror. Best In Show Award is $1000.

PURCHASES
All of the works are available for purchase unless designated “Not for Sale” at the time of entry. The Academy Center of the Arts will facilitate sales and charges a 35% commission. Works not for sale must have a value for insurance purposes. In this case, determine a potential sale price and enter 60% of that dollar value.

DELIVERY OF ACCEPTED WORK
Entries may be shipped or hand-delivered to the Academy Center of the Arts, 600 Main St., Lynchburg, VA. 24504. Shipped entries must be sent in reusable containers (no packing peanuts) with return shipping form enclosed. Hand delivered work will be received on March 27 from 9 am to 5 pm. Shipped entries must be received between March 23 and 27. Accepted work will be insured for the duration of the exhibit if the artist has declared an insurance value.

LIABILITY
Accepted works are insured by the Academy Center of the Arts, March 23 – April 29, 2020.

AGREEMENT, PHOTO, AND REPRODUCTION RIGHTS
Entry in the exhibition constitutes agreement to the conditions set forth in this prospectus. The artist grants the Academy Center of the Arts permission to photograph or digitally reprint any work accepted for the exhibition for archival purposes, publicity or publication, or for film or television programs which are published, produced, or sponsored by or with permission of the Academy Center of the Arts, or to scan artist's work for the web page.

INQUIRES
Additional information and copies of this prospectus may be obtained by contacting Ted Batt, Director of Visual Arts. (434) 528-3256 x127 | tbatt@academycenter.org | academycenter.org

Note: All work must remain on display for the entire exhibition.