



Job Description

Position: Multimedia Technician

Reports To: Production Manager

Status: Full-time; Non-Exempt

Schedule: 40 hours per week, Monday-Sunday, evening and weekends required

Salary Range: \$36,000 - \$38,000 plus benefits

Role Summary

The Multimedia Technician is responsible for the audiovisual needs of the Academy's two venues. The venues include a black box theatre (up to 650 person capacity) and the Academy Historic Theatre (835 person capacity). The primary responsibilities of the Multimedia Technician include maintaining sound and projections equipment, serving as a sound engineer when needed, serving on the creative team for Academy-produced performances, and coordinating sound and projections needs for incoming touring shows and those renting the venues. Other duties may include maintaining lighting equipment, assisting in set construction, and running technical elements as needed for shows.

Essential Duties & Responsibilities

- Maintenance of sound and projections equipment
- Setting up sound/projections equipment for events
- Serving as a sound engineer when needed
- Serve on the creative team for Academy-produced events
- Coordinating needs/facilitating use of sound and projections for incoming touring shows and those renting the venues
- Assisting with lighting tasks as needed
- Assisting in maintaining the venues
- Other duties as needed

Qualifications

Minimum Qualifications

- Excellent verbal and written communication skills
- A team-player with great collaborative skills

- A self-starter with a strong sense of initiative
- Maintain a safe, organized, and clean working environment
- Must be capable of performing manual labor. Must be able to lift 50 lbs. without assistance.
- Experience managing a team, as we often overhire technicians.
- Ability to quickly troubleshoot or adapt to change
- Experience mixing live sound
- A basic understanding of computer networking
- An understanding of stage lighting concepts

Preferred, Non-Essential Qualifications

- Sound design
- Power tool maintenance and operation
- Safe use of a single purchase fly system
- Projection-mapping
- Experience with Resolume software
- Familiarity with Dante, OSC, or MIDI
- Hanging and focusing lights as well as maintaining lighting equipment
- 2 to 3 years experience or Bachelor's Degree in Theatre or related field

ACOA values a diverse workforce and an inclusive culture – people of color, women, individuals with disabilities, immigrants, and people from other underrepresented communities are strongly encouraged to apply for all open positions.